

**WORK SESSION OF THE COMMON COUNCIL
OF THE CITY OF EL MIRAGE
EL MIRAGE CITY COUNCIL CHAMBERS
10000 N. EL MIRAGE ROAD
5:30 PM – THURSDAY, JANUARY 18, 2018**

Minutes

I. ROLL CALL

Present: Mayor Lana Mook, Vice Mayor Bob Jones, Councilmember Roy Delgado, Councilmember Anita Norton, Councilmember Jack Palladino (via phone), Councilmember Lynn Selby, Councilmember David Shapera

II. CALL TO ORDER

The Work Session was called to order at 5:30.
Pledge of Allegiance
Moment of Silence
Silence Cell Phones & Pagers

III. PRESENTATIONS

- P1.** Workshop for overview of grant application and grant administration process by Grants Writer Autumn Grooms. (Administration)

Interim City Manager Shano explained this workshop is to provide information and start dialogue with the Council.

Grants Writer Autumn Grooms explained what grants are and what they are not in a PowerPoint presentation. She stated all grants require careful review of the Notice for Application and the grant process includes locating appropriate funding, providing a Notice of Intent to apply, developing the proposal, submitting and routing the proposal, managing the project if funds are awarded, and finally, properly closing out the project. Grant funding comes from various sources and is only available when the funding source announces Requests for Proposals. She outlined and explained each step of the process and mentioned factors such as project deliverables, matching funds, budget adjustments, Council approval, types of items eligible for grant funding, the need to adhere to strict compliance with grant requirements, attention to timelines through clear communication with respective departments, auditing and financial accountability, records retention, and proper project closeout.

Councilmembers Shapera and Selby asked questions regarding the percentage of grants awarded to the City and proportionate adjustments to budget awards. Ms. Grooms responded that grant awards depend on the type of grant and where funding comes from making it difficult to give a direct percentage of approval; the City has been very successful with receiving GOHS grants but applying to the Bill Gates Foundation, for example, would be a long shot. He also asked about Homeland Security funds and Ms. Grooms informed that those are Federal funds passed through and disbursed by the State. She further clarified that should an award

budget be adjusted, the City's matching amount (if any) would be proportionately adjusted downward or upward as required.

IV. ADJOURNMENT - The Work Session was adjourned at 5:52 pm.

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF EL MIRAGE
EL MIRAGE CITY COUNCIL CHAMBERS
10000 N. EL MIRAGE ROAD
6:00 PM – THURSDAY, JANUARY 18, 2018**

Minutes

I. ROLL CALL

Present: Mayor Lana Mook, Vice Mayor Bob Jones, Councilmember Roy Delgado, Councilmember Anita Norton, Councilmember Jack Palladino (via phone), Councilmember Lynn Selby Councilmember David Shapera

II. CALL TO ORDER

The Regular Meeting was called to order at 6:00 pm.

Pledge of Allegiance

Moment of Silence

Silence Cell Phones & Pagers

Introduction of new City employees:

Assistant Public Works Director Nick Russo introduced the new Customer Service Manager Cason Chambers.

III. PRESENTATIONS

P1. Presentation by Mr. Paul McKim from the Northwest Valley Family YMCA regarding their annual fundraising campaign. (Administration)

Mr. McKim began his presentation by recounting a recent positive outcome for a single mom with four children suffering from PTSD and in urgent need of after-school child care. Staff worked with the mom to provide an affordable membership rate and she and the children are all thriving in their activities at the Y.

Mr. McKim then advised of the Y's annual fund raising campaign and provided two specific opportunities to contribute to the Y; one method is through the Valley Cares Tax Credit which is a dollar-for-dollar credit on state tax returns with a maximum deductible contribution of \$400/individual or \$800/family with funding focused on programs and services for the working poor. He then explained the Presidents Club Recognition program and specific goals and amounts received thus far through staff of the 2018 fund raising campaign. The Community Kickoff is January 30th and

donations can be made by payroll deduction or a one-time gift that is an unlimited federal tax deduction.

Councilmember Norton asked how many El Mirage residents are members and was advised by Mr. McKim that over 50% of the 3,000+ members are El Mirage residents.

Mayor Mook advised Mr. McKim how helpful the YMCA has been for her three teenage grandchildren who are active in the Y programs and are interested in lifeguarding.

IV. CONSENT AGENDA

- 1. Consideration and action to approve the minutes of the Regular Council meeting held Thursday, January 4, 2018. (City Clerk)
- 2. Consideration and action to request funds from GOHS, and accept funds if awarded, in an amount not to exceed \$6,000 for seat belt enforcement for the Click It or Ticket campaign. (Police Department)

Vice Mayor Jones moved to approve Consent Agenda Items as presented; seconded by Councilor Delgado. Motion carried unanimously (7/0).

V. REGULAR AGENDA

- A. Consideration and action to authorize execution of the IGA with the State of Arizona, acting by and through its Department of Transportation (ADOT) for improvements to Grand Avenue frontage road from Greenway Road to Thunderbird Road. (Community Development)

City Engineer Jorge Gastelum presented the background and history of the US 60 (Grand Avenue) Frontage Road project. The now complete ADOT Grand Avenue and Thunderbird Road intersection was a \$13,000,000 project of which the City contributed \$13,000. The City requested adding the Grand Avenue Frontage road in 2014 and in 2016 the reconstruction of Grand Avenue frontage was added to MAG’s Regional Freeway and Highway Program 2016 Rebalancing. The \$6.9M project, with zero cost to the City, is scheduled to begin in February 2018 and be complete by summer of 2019. Once complete the City will take over the cost of landscaping, irrigation and lighting in FY 19-20 and pavement preservation starting in FY 24-25.

Councilmembers Norton, Shapera, Delgado and Vice Mayor Jones all stated they believed this project was a long time coming and complimented staff on a very good job. Questions were raised about lighting, type of roadway, and impact on current businesses during construction. Mr. Gastelum answered that the City is working with APS, who own the poles, to utilize the most cost effective lighting possible, the project calls for regular mix pavement rather than ground rubber because traffic levels do not warrant ground rubber, and ADOT will hold public hearings and work with businesses along the frontage to mitigate negative impact on those businesses.

Vice Mayor Jones moved to authorize execution of the IGA with the State of Arizona, acting by and through its Department of Transportation (ADOT), for improvements to Grand Avenue frontage road from Greenway Road to Thunderbird Road; seconded by Councilmember Norton. Motion carried unanimously (7/0).

- B. Consideration and action to authorize the Interim City Manager to execute a Telecommunications Services License issued to MCImetro Access Transmission Corp. d/b/a Verizon Access Transmission Services. (Community Development)

City Engineer Jorge Gastelum gave a short PowerPoint presentation listing six existing cell tower sites and their respective dates of CUP/Lease Agreement approval. He explained that City Code §151.009 TERMS OF CONSTRUCTION states no pavement cuts in new streets are allowed for two years. The map also showed proposed fiber routes as connectivity backup.

Councilmembers Delgado and Norton asked questions about road cuts to newly paved streets and the advantages of allowing this work. Mr. Gastelum answered that City Code restricts disturbing newly paved streets for a period of two years and requires subsequent fees after that time period and the advantage of installing fiber routes would be to provide uninterrupted cell phone service to residents.

Verizon Manager Nick Magnone advised Council that Verizon is laying the groundwork for future fiber optics to provide the future 5G. Verizon Engineer Rick Young stated he is very sensitive to the new roadway construction and will do everything possible to minimize disruption in accordance with City Code.

Vice Mayor Jones moved to authorize the Interim City Manager to execute a Tele-communications Services License issued to MCImetro Access Transmission Corp. d/b/a/ Verizon Access Transmission Services; seconded by Councilor Delgado. Motion carried unanimously (7/0).

VI. CALL TO THE PUBLIC

Citizens desiring to speak on a matter that IS NOT on this agenda may do so at this time. Comments shall be limited to three (3) minutes per person and shall be addressed to the City Council as a whole. At the conclusion of the Call to the Public, individual City Council Members may (1) respond to criticism made by those who have spoken (2) direct staff to review or follow up on the matter, and/or (3) direct that the matter be put on a future agenda.

No Comment Cards were received.

VII. INTERIM CITY MANAGER'S COMMENTS & SUMMARY OF CURRENT EVENTS

The City Council may not act upon any matter in the City Manager's summary but may have general comment or questions.

1. Public Safety Day – January 27, 2018 – 10 AM – 2 PM

Intergov/PR Manager Amber Wakeman invited everyone to the Public Safety Day being held on Saturday, January 27, 2018 from 10:00 AM to 2:00 PM at Gateway Park. There will be Fire and Police displays, exhibits, demos, equipment, trucks, a BMX demo, canine demo, Free Kid’s Zone, a great Wal-Mart bicycle giveaway and the Arizona Scitech Festival. Admission is free!

2. School Choice Week – January 21-27, 2018.

Ms. Wakeman also reported the City of El Mirage was approached by the National School Choice Week organization to join the State of Arizona and other states and cities to raise awareness of the public and nonpublic K-12 educational opportunities available to children. School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to support effective educational options.

Mayor Mook proclaimed January 21-27, 2018 as City of El Mirage School Choice Week and called this observance to the attention of all citizens.

VIII. MAYOR’S COMMENTS and COUNCIL SUMMARY OF CURRENT EVENTS

The Mayor and City Council may not discuss or act upon any matter in the summary unless the specific matter is properly noticed for legal action.

Vice Mayor Jones reported he attended the Valley Metro meeting with Ms. Wakeman and explained there is an \$81K budget shortage. The ADA and Para-Transit use is up tremendously and staff is working with Valley Metro to determine how to deal with the shortfall.

IX. ADJOURNMENT - The Regular Council Meeting was adjourned at 6:47 pm.



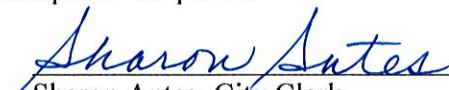
Lane Mook, Mayor

ATTEST:



Sharon Antes, City Clerk

I hereby certify the aforementioned minutes are a true and accurate record of the City of El Mirage Work Session and Regular Meeting held on Thursday, January 18, 2018 and a quorum was present.



Sharon Antes, City Clerk